



**Christmas Shut Down 2014**

Dear Customer

Glass Systems Ltd will close for Christmas on Monday the 22nd of December. We will reopen on Monday the 5<sup>th</sup> of January 2014.

Cut off times for ordering and deliveries over the Christmas period are as follows:

Order Date	Delivery Date
<b>Midday Wednesday 10<sup>th</sup> December</b>	Delivery Monday 15 <sup>th</sup> December
<b>Midday Thursday 11<sup>th</sup> December</b>	Delivery Tuesday 16 <sup>th</sup> December
<b>Midday Friday 12<sup>th</sup> December</b>	Delivery Wednesday 17 <sup>th</sup> December
<b>Midday Monday 15<sup>th</sup> December</b>	Delivery Thursday 18 <sup>th</sup> December
<b>Midday Tuesday 16<sup>th</sup> December</b>	Delivery Friday 19 <sup>th</sup> December
<b>Midday Wednesday 17<sup>th</sup> December</b>	Delivery Monday 22 <sup>nd</sup> December
<b>Midday Thursday 18<sup>th</sup> December</b>	Delivery Monday 5 <sup>th</sup> January
<b>Midday Friday 19<sup>th</sup> December</b>	Delivery Tuesday 6 <sup>th</sup> January
<b>Midday Monday 22<sup>nd</sup> December</b>	Delivery Wednesday 7 <sup>th</sup> January

Please note the Sales office will close early at 4pm on Friday the 19<sup>th</sup> so as the staff can get ready for our Christmas party.

May we take this opportunity to wish all our customers a very Merry Christmas, and prosperous New Year, and thank you for your continued support over the last twelve months.

Yours Faithfully,

Kevin Pearce

National Sales Manager

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[glasssystems.co.uk](http://glasssystems.co.uk)